

Fees

Application fee*	£424
Hearing fee**	£2000
Copy / replacement of licence	£25

** The fee for making any application is non-returnable, regardless of outcome of the application.*

*** The fee to cover the council's costs for holding a hearing in the case of a contested application will be refunded if a hearing is unnecessary.*

- 1) Fees are based upon an estimate of the time taken and costs incurred to process an application. The cost to the council of administering the licence regime has been calculated at £53.00 per hour.
- 2) All fees are payable at the time of making and together with an application.
- 3) The fee for a straightforward case is based upon an estimate of 8 hours in officer time for making site visits / inspections and processing an application including documentation, correspondence and production of the licence.
- 4) The fee for a contested case is based upon an estimate of: -
 - a) 30 hours in officer time in producing committee reports, agendas and other papers and attendance at a hearing;
 - b) hire costs for the venue for the hearing;
 - c) allowances and expenses in respect of committee members attendance.
- 5) The fee for a copy / replacement licence is based upon a comparison with the fee payable under other licensing legislation for a similar application.